

Instructor Information Form



Academy for Character Education

Character Home-Linked Personalized Classical

195 N. 6th Street, Building C, Cottage Grove, OR 97424

Phone (541) 942-9707 Fax (541) 942-7884

AceClassicalEd.org

Instructor Name: (first) (Middle) (Last)

Home Phone: Cell Phone/Alternate Number:

Email Address: @

Mailing Address: (street address) (city) (zip)

Birth Date: / / Social Security Number:

(This information is kept confidential)

I am available to teach the following subjects (If Highly Qualified, place "X" on line after "HQ?"):

Table with 4 columns: Subject, Grades, HQ?, Subject, Grades, HQ? repeated twice.

I am available to teach :

1) At These Locations (check):

- Cottage Grove/Creswell Pleasant Hill/Dexter/Lowell Eugene/Springfield Junction City Oakridge/Westfir Douglas County Other

(Please specify what cities)

2) Beginning: / / (date)

I hold these Credentials/Licenses:

Do you have a current Oregon teaching license? (Yes/No) Do you have an expired Oregon teaching license? (Yes/No)

Do you have a current Oregon Charter School Teacher Registration? (Yes/No)

Do you have a current teaching license from another state? (Yes/No) (What state?)

Do you have an expired teaching license from another state? (Yes/No) (What state?)

I have these College Degree(s):

Bachelor of Arts/Science: (Yes/No) If yes, (Majors)

Master of Arts/Science: (Yes/No) If yes, (Majors)

Other:

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**With your completed “Instructor Information Form”, the following are required:**

- Up-to-date resume;
- 2 to 4 personal or professional references with their contact information;
- Interview session with ACE administrator;
- Training session(s) as arranged by ACE administration.

In addition, applicants with current Oregon teaching credentials need:

- Appropriate endorsement(s) to teach course:
- College transcripts (all colleges attended) submitted to ACE -- these may be official or unofficial.

Applicants without current Oregon teaching credentials:

- Complete TSPC eLicensing process for Charter School Registered teacher;
- College transcripts (all colleges attended) submitted to ACE -- these may be official or unofficial;
- Provide documentation of passing ORELA “Protecting Student and Civil Rights in the Educational Environment”.

**Administrator Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_